

UCCSN Board of Regents' Meeting Minutes August 22-23, 1916

08-22-1916

Volume OD - Pages 641-651

Reno, Nevada
August 22, 1916

The Board of Regents met in the Office of the President in Morrill Hall at 10 o'clock August 22nd. Present: Regents Henderson, O'Brien, Sullivan, Pratt and Codd; Chairman Henderson presiding. In the absence of the Secretary and Assistant Secretary, Regent Codd was appointed Secretary Pro Tem.

The reading of the minutes of the last meeting was omitted.

The Chairman called for the recommendation of the President in regard to the vacancy in the Department of History and Political Science. The President presented the name of Charles Worthen Spencer, Ph. D. Dr. Spencer is a graduate of Colby College and has done post graduate work in Columbia and Chicago, receiving his Ph. D. from Columbia University, New York City. He was for many years on the faculty of Colgate University and for the last 11 years has been Assistant Professor of History and Political Science at Princeton University. He is a distinguished scholar, writer and publicist in the Departments of History and Political Science.

He is recommended by:

President Woodrow Wilson, former President of Princeton University

Dr. William A. Dunning and Dr. Herbert A. Osgood of the Department of Political Science, Columbia University

President John Grier Hibbon of Princeton University

Dr. Paul Van Dyke, Professor of History, Princeton University

President H. A. Garfield of Williams College

Dr. Melbourne Stuart Read, Vice President of Colgate University and Professor of Psychology and Education

Dr. Henry R. Shipman of the Department of History and Political Science, Princeton University

In negotiations with Dr. Spencer he stipulated that his appointment should be effective at the College year beginning July 1, 1916, and that he should be allowed to furnish a substitute and

be granted a leave of absence until January 1, 1917.

The President recommended that because of the excellent training of Dr. Spencer we should accept the stipulation for leave of absence until January 1, 1917, as it is difficult to get such a well trained man for this position; that \$1000 should be allowed for the payment of this substitute; that Dr. Spencer should be appointed Professor of Political Science and History; that his salary should be at the rate of \$2300 per year from January 1, 1917 to July 1, 1917; that on July 1, 1917, he should become the Head of the Department of Political Science, which should be separated from the Department of History, and that his salary should be increased \$100 per year until the maximum Professor's salary should be reached, Dr. Spencer to assist for the present in the Department of History.

Mr. Frank Marion Russell, a graduate of Stanford University and a post graduate of Columbia, highly recommended by both Stanford and Columbia people, was to be his substitute until January 1, 1917.

Regent Pratt called for the recommendations which had been made by Miss Wier for an assistant in her Department. A recess was held and on the resumption of business the President presented all the papers and data pertaining to this position.

Motion made by Regent O'Brien that the recommendation of President Hendrick in regard to the appointment of Dr. Spencer be approved, and that Mr. Frank Marion Russell be accepted as substitute until January 1, 1917.

On motion, vote stood as follows:

Henderson	Yes
O'Brien	Yes
Codd	Yes
Sullivan	Yes
Pratt	No

Pursuant to the resolution of the Board at its last meeting, calling upon the President to nominate a Matron for Manzanita Hall, the President presented the name of Miss Elizabeth Kempton, formerly of Taconic School, Connecticut, for this position. The arrangement with Miss Kempton contemplates that she shall have charge of Manzanita Hall and also of the Dining Hall. Her actual duties are contemplated in the following statement: Mistress of the Girls' Hall, she shall have exclusive supervision of the life of the building, the goings and comings of the residents, the

conduct of their rooms, and their conduct within the building shall be in her charge; she shall assign to them their rooms and shall make such changes in their assignments as shall seem to her wise. Her duties in relation to the young women is differentiated from the Dean of Women in that she is in charge of the girls of the Hall, whereas the Dean of Women is in charge of all the women in the University. The Dean of Women must pass upon the activities as proper, when these activities are University functions or functions in the Departments of the University, such as fraternities, sororities, clubs or societies, the Colleges or Departments. Once the Dean of Women has stated that any social function is proper, it is then the privilege of the Mistress of Manzanita Hall to excuse her girls to attend. In performing this function it is assumed that she will consult with the Dean of Women as to the educational and physical condition of the individual girls and should there be any reason assigned by the Dean of Women why refusal should be given on the basis of deficiencies or unsatisfactory educational work or unfavorable physical conditions, the Mistress of the Hall will take notice of these conditions; otherwise, she is the final arbiter of the goings and comings of the young ladies of the Hall. The President further explained that Miss Kempton's duties as the Head of the Commons were that she should not only do the purchasing, but that she should have the right to engage and dismiss the labor required for the conduct of the Commons; that in the engagement of student labor she should consult with the Dean of Women as to those who are in need most, and with the President's office. Motion made by Mr. O'Brien that the recommendation for the engagement of Elizabeth Kempton at \$1000 per year (10 months) and board and room, for the position as Mistress of the Girls' Residence Hall and Supervisor of the University Commons, be approved, together with the statement of the duties of these offices.

Vote stood as follows:

Henderson	Yes
O'Brien	Yes
Codd	Yes
Sullivan	Yes
Pratt	No

The Regents having approved the budget of the Experiment Station granting Professor J. E. Church, Jr. the privilege of spending 1/2 of his time upon the project in Meteorology in the Station, the President recommended that assistance be granted him in the Latin Department, and that Professor George H. Allen, formerly Professor of Latin in the University of Cincinnati, and more

recently ex-Fellow in the American Classical School in Rome, and student of the University of Berlin, be appointed as assistant at \$1500 per year, Dr. Church's salary to be paid \$1000 from the Department of Latin and \$1500 from the Experiment Station, thus adjusting the charge.

Motion presented and vote stood as follows:

Henderson	Yes
O'Brien	Yes
Codd	Yes
Sullivan	Yes
Pratt	Yes

The President presented the budget of the Smith-Lever Agricultural Extension Division, which has been approved by the Finance Committee, and asked that it be approved by the Board, which was done.

The President presented the name of Mr. Luther Mc Ginnis for the position of Boys' Club Leader, under Project No. 7, at a salary of \$1400 per annum, expense allowance \$600, duties to begin September 1. Motion presented and vote stood as follows:

Henderson	Yes
O'Brien	Yes
Codd	Yes
Sullivan	Yes
Pratt	Yes

The President stated that Mr. C. P. Campbell, Assistant Professor of Electrical Engineering, has asked for leave of absence for one year without pay. The President presented the name of Mr. Henry Martin, Jr., for the position of Assistant Professor of Mechanical and Electrical Engineering. Mr. Martin is a graduate of Brooklyn Polytechnic Institute and recommended by Dean Scrugham, at a salary of \$1500 per year, beginning July 1, 1916. Motion put and vote stood as follows:

Henderson	Yes
O'Brien	Yes
Codd	Yes
Sullivan	Yes
Pratt	Yes

The President submitted the plan for the cooperation with the stockmen of the State and read the form of agreement in regard to the Sheep Industry as follows:

MEMORANDUM OF AGREEMENT

THIS AGREEMENT entered into this _____ day of _____, 1916, between the University of Nevada, by its President, party of the first part, and _____ of _____, party of the second part,

WITNESSETH

THAT the said party of the second part agrees to donate to the party of the first part the following described ewes, to wit:

_____ for the season of 1916-17, ending October 1, 1917.

THE party of the first part agrees to pasture, house, feed and care for said ewes on its farm during the period of such use in a proper and reasonable manner, breed the same with a Corriedale ram, and at the termination of such lease to return to the party of the second part and said above described ewes, if living.

Said party of the first part further agrees to deliver F O B Reno such male lambs as may occur from such mating on or prior to October 1, 1917.

IT IS FURTHER AGREED as the consideration of such breeding and keep that said first party shall have all the wool sheared from said ewes and all female lambs that may occur from such mating.

(Signed) _____
Party of the first part

by _____
President

(Signed) _____
Party of the second part

Motion made by Dr. Sullivan that the recommendation be approved.

The President stated that Mr. John G. Taylor of Lovelock had authorized the University to purchase for him a purebred Romney ram, price not to exceed \$600, and 10 Romney ewes, at a price not to exceed \$600, the ram and ewes to be shipped to his place at Lovelock, and in November were to be returned to the University, the University to have 5 ewes as a gift, and the use of the ram.

Moved by Dr. Sullivan that the agreement with Mr. Taylor be approved.

The President presented the proposition made by Messr. Moffat, Dangberg and Cazier; Mr. Cazier's proposal is as follows and may be taken as a model.

We hereby agree to turn over to the University of Nevada five (Hereford or Shorthorn) registered cows under the following conditions:

- 1st - that cows shall be selected subject to our approval;
- 2nd - that the University of Nevada shall insure said cows for \$150 per head and give them proper care until paid for;
- 3rd - that the University of Nevada shall breed these cows to a (Hereford or Shorthorn) bull which meets with our approval and in payment for said cows shall return to us the first 5 calves in sound condition at the age of 10 months, providing that 2 or more are males. In the event that there are not 2 or more males among the first calves it is understood that we are to receive one or more male from the next crop of calves in order to make up that number.

These gentlemen propose to furnish the University with purebred Hereford and Shorthorn 2-year heifers, the University to provide the best purebred sires they are able to purchase for breeding purposes, the donors of the heifers to receive the bulls in equal number to the heifers if possible, the understanding being that the University should not be held rigorously to an equal number of bulls if for financial reasons it seems impossible.

Motion made by Dr. Sullivan that the President's recommendations be approved. Vote stood as follows:

Henderson	Yes
O'Brien	Yes
Codd	Yes
Sullivan	Yes
Pratt	Yes

The President presented the resolution of the Board of Examiners

authorizing the expenditures of \$2000 out of the University's Public Service Funds for Engineering Experimentation as follows:

On motion of the Attorney General it was moved that the Engineering Department of the Public Service Division of the University be authorized to spend on this work the sum of \$2000 out of the University Public Service Department Fund, provided in the State Tax Act for the fiscal year 1916.

Motion was made and carried that the recommendation be approved to transfer \$2000 from the Public Service Funds to Engineering Experimentation. Vote stood as follows:

Henderson	Yes
O'Brien	Yes
Codd	Yes
Sullivan	Yes
Pratt	Yes

The President stated that arrangements had been made for a memorial patriotic service in memory of Captain Charles T. Boyd, formerly Commandant at the University, who was killed at Carrizal, Mexico. The recommendation was unanimously approved.

The President asked for the confirmation of the engagement of Mr. W. B. Castenholz by the Chairman of the Finance Committee, to install a system of accounting in the University in conformity with the recommendations of the Association of Business Managers of the Western Universities. Mr. Castenholz has been Comptroller of the University of Illinois and was Chairman of the Committee of the Business Manager's Association which reported last May upon a system of accounting for use in the Business Offices of State Universities that would provide for the standardization of Business Office accounting in these institutions. Mr. Codd had visited the Business Office of the University of Illinois and had been very much impressed with the efficiency of that office and the things which were readily attainable through the use of this system, and urged upon the President the engagement of Mr. Castenholz to install the system here. The President had submitted a letter to each member of the Board of Regents for a statement of their position, and had reported to Mr. Codd that the majority of the Board approved the plan. Mr. Codd, therefore, had engaged Mr. Castenholz upon the terms of his expenses and \$25 per day. The President recommended that his action be confirmed.

Motion made by Mr. O'Brien that the action of Mr. Codd be con-

firmed in regard to the engagement of Mr. Castenholz, the total cost not to exceed \$500. Upon motion the vote stood as follows:

Henderson	Yes
O'Brien	Yes
Codd	Yes
Sullivan	No
Pratt	No

Motion made by Mr. O'Brien as follows: that the President be authorized to install the system recommended by Mr. Castenholz, and that he be authorized to recommend a man to the Board of Regents for Comptroller of the University, salary not to exceed \$2400 per year. On motion the vote stood as follows:

Henderson	Yes
O'Brien	Yes
Codd	Yes
Sullivan	No
Pratt	No

The President presented the report of the Committee appointed at the last meeting of the Board as follows:

It is the recommendation of the Committee that Jack Glascock be reemployed at a salary of \$1500 per year. The question arose as to what was the service Mr. Glascock would render the University, and the President was to present at the next meeting of the Board a statement of the duties and the service which he was to render. It was moved by Dr. Sullivan that the recommendation of the Committee be approved. On vote it stood as follows:

Henderson	Yes
O'Brien	Yes
Codd	Yes
Sullivan	Yes
Pratt	Yes

Request was presented from the Business Manager of the Sagebrush that the Regents grant them the same assistance it had been granting in former years, and upon motion of Mr. Pratt, the sum of \$250 was ordered paid upon the same terms as on previous years. Upon vote being taken it stood as follows:

Henderson	Yes
O'Brien	Yes
Codd	Yes
Sullivan	Yes

Pratt Yes

The recommendaation was presented that the salary of J. Mischon be increased from \$75 per month to \$80. All voted as follows:

Henderson Yes
O'Brien Yes
Codd Yes
Sullivan Yes
Pratt Yes

Motion was made by Mr. Codd that one month's rent (\$75) be granted to Mrs. Massey in settlement of her claim. Vote stood as follows:

Henderson Yes
O'Brien Yes
Codd Yes
Sullivan Yes
Pratt Yes

The President made statement of the prospects of the University for the coming year, which indicated a very large attendance and splendid prospects.

No further business appearing, the meeting adjourned.

Charles B. Henderson
Chairman

A. A. Codd
Secretary Pro Tem